



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

From: 
LYNN G. MENDOZA, EdD
Assistant Schools Division Superintendent **74**
Officer-In-Charge
Office of the Schools Division Superintendent

Subject: **UPDATED PROGRAM, SCHEDULES AND OTHER IMPORTANT INFORMATION REGARDING THE CONDUCT OF END OF THE SCHOOL YEAR RITES FOR SY 2022-2023**

Date: July 5, 2023

1. With reference to DepEd Order 9, s. 2023 re: An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites, this Office hereby issues the updated Program, Schedules and Other important information regarding the conduct of End of the School Year Rites for SY 2022-2023.
2. The holding of this year's rites is not earlier than July 10 but not later than July 14, 2023.
3. Likewise, the School Year 2022-2023 shall consist of 201.5 school days, exclusive of the five-day In-Service Training (INSET).
4. Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD) Personnel In-Charge of Districts are directed to monitor the conduct of the End-of-School-Year Rites using the monitoring tool to be consolidated and submitted to the School Management, Monitoring and Evaluation Section. This Memorandum serves as the Travel Order for this activity.
5. The following Enclosures are attached for your guidance and references:
 - a. Enclosure No. 1 - DepEd Order No. 009, s. 2023
 - b. Enclosure No. 2 - Sample Program for Kindergarten Moving Up Ceremony
 - c. Enclosure No. 3a - Sample Program for Completion/Graduation

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- d. Enclosure No. 3b - Ceremony (with SDS as the highest DepEd Official present)
Sample Program for Completion/Graduation
- e. Enclosure No. 4 - Ceremony (with ARD as the highest DepEd Official present)
Schedule of EOSY Rites for SY 2022-2023 per district
- f. Enclosure No. 5 - Sample Front Page of Invitation
- g. Enclosure No. 6 - Sample Template for Kindergarten Certificate
- h. Enclosure No. 7 - Sample Template for Grade 6 Elementary Certificate
- i. Enclosure No. 8 - Sample Template for Grade 10 Certificate of Completion
- j. Enclosure No. 9 - Sample Template for Grade 12 Diploma
- k. Enclosure No. 10 - List of DepEd Officials
- l. Enclosure No. 11 - Total Number of School Days for the SY 2022-2023
(Memorandum DM-CT-2023-152)

5. All Division Memoranda and other related issuances and provisions which are inconsistent with these are hereby repealed, rescinded, or modified accordingly.

6. Immediate dissemination of the contents of this Memorandum is desired.

SGOD -PRS/Masol_070323

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T. Roque St., Malusak, Boac, Marinduque

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Republika ng Pilipinas

Department of Education

MAR 28 2023

DepEd O R D E R
No. **009**, s. 2023

AN ORDER UPDATING THE MULTI-YEAR IMPLEMENTING GUIDELINES ON THE CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF- SCHOOL-YEAR RITES

To : Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau, Service and Regional Directors
Schools Division/City Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **"An Order Updating the Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year (EOSY) Rites"** as an amendment to and reissuance of DepEd Order (DO) 2, s. 2020, entitled **Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites**, which provides guidance to both public and private elementary and secondary schools nationwide in the annual conduct of EOSY rites.
2. In the annual conduct of full in-person EOSY rites, observance of physical distancing and wearing of face mask shall not be mandatory.
3. As stipulated in DO 34, s. 2022, entitled *School Calendar and Activities for the School Year 2022-2023*, the classes shall formally end on July 07, 2023. Each school has the discretion to elect the date for the holding of this year's rites **not earlier than July 10 and not later than July 14, 2023**. Private schools that started earlier and public and private schools with an extended school year due to unforeseen circumstances shall be guided by their approved revised school calendar.
4. For this School Year 2022-2023, the EOSY rites shall focus on the theme: ***Graduwest ng K to 12: Hinubog ng Matatag na Edukasyon (K to 12 Graduates: Molded through a Resilient Educational Foundation)***, which emphasizes that graduation is not only a celebratory milestone but also a symbol of resilience, agency, and grit of Filipino learners honed by a solid basic education system that is responsive to the changing needs of time. Further, it highlights that every learner's achievement mirrors an education that succeeds amid all difficulties.
5. The subsequent annual themes for these ceremonies shall be published in a DepEd Memorandum.

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6. The DepEd reiterates the following policies:
- a. **Discouraging excessive spending, extravagant attire, or extraordinary venue for the conduct of Graduation and Moving Up Ceremonies;**
 - b. **DO No. 66, s. 2017, entitled *Implementing Guidelines on the Conduct of Off-Campus Activities*;**
 - c. **DO No. 31, s. 2019, entitled *The Department of Education Service Marks and Visual Identity Manual* (Enclosure 1, pages 44-46);**
 - d. **DO No. 36, s. 2016, entitled *Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program*;**
 - e. **DO No. 48, s. 2018, entitled *Prohibition of Electioneering and Partisan Political Activity*; and**
 - f. **Prohibiting any DepEd personnel to collect any kind of contribution or graduation/moving up fee.**
7. Private Schools, Higher Education Institutions (HEIs), Technical Vocational Institutions (TVIs), State Universities and Colleges (SUCs), and Local Universities and Colleges (LUCs) offering basic education or any grade levels thereof, may opt to adopt the provisions of this DO as basis in the conduct of their moving up/graduation ceremonies.
8. This Order shall take effect immediately upon its approval and shall remain in force and in effect for the duration of the K-to-12 Basic Education Program, unless sooner repealed, amended or rescinded. Certified copies of this Order shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR), UP Diliman, Quezon City.
9. All DepEd Orders, Memoranda, and other related issuances, rules, regulations and provisions which are inconsistent with these guidelines are hereby repealed, rescinded, or modified accordingly.
10. Immediate dissemination of and strict compliance with this Order is directed.


SARA Z. DUTERTE
Vice President of the Republic of the Philippines
Secretary of the Department of Education

Encls:

As stated

References:

As stated

To be indicated in the Perpetual Index
under the following subjects:





UPDATED IMPLEMENTING GUIDELINES ON THE ANNUAL CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR RITES

I. Rationale

Through the MATATAG: Bansang Makabata, Batang Makabansa Agenda, the Department of Education (DepEd) pledged to be matatag for and with our learners, educators, partners, and stakeholders in establishing a nation that values its youth, and a Filipino youth that values its nation. In alignment with this framework, the DepEd shall continually improve the K to 12 Basic Education Program to achieve its mission, as provided for in DepEd Order (DO) No. 21, s. 2019, to strengthen the values of the Filipino people, develop a strong sense of nationalism, develop productive citizens who contribute to the building of a progressive, just, and humane society, ensure environmental sustainability, and cultivate global partnerships for development.

The annual conduct of the K to 12 Basic Education Program End-Of-School-Year (EOSY) Rites serves to commemorate the fruits of the collective effort of the whole school community to provide learners with a holistic preparation to pursue higher education, entrepreneurship, middle level skills development or employment with increased chance of success. Moreover, these rites are solemn ceremonies of acknowledging learners who have successfully met, or even exceeded curricular requirements, and mark the transition to subsequent stages and specific milestones of the basic education program.

In order to provide guidelines on the annual implementation of the conduct of the EOSY Rites, the DepEd issued DO 2, s. 2020, entitled "*Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites*". However, in light of the recent developments and policy adjustments, the DepEd issues this Order to update the guidelines on the implementation of the K to 12 Basic Education Program End-Of-School-Year-Rites. The DepEd moves to allow and encourage the full face-to-face conduct of the moving up and graduation ceremonies starting this school year 2022-2023. Further, the observance of physical distancing and wearing of face mask is no longer mandatory

II. Scope

This policy shall be the DepEd's standing policy in providing guidance in the annual conduct of the K to 12 end-of-school-year rites, and shall be applicable to both public and private elementary and secondary schools nationwide.

III. Policy Statement

This DepEd Order provides the updated procedures for conducting moving up and graduation ceremonies for Kindergarten, Grade 6, Grade 10, and Grade 12 learners who fulfilled the curriculum requirements at the end of the school year.

IV. Procedures

1. The DepEd shall implement the annual full face-to-face conduct of the following **K to 12 Basic Education Program End-of-School-Year (EOSY) Rites**:

Grade Level Completers	Completers	Proof of Completion
Kindergarten	Moving Up	Kindergarten Certificate
Grade 6	Graduation	Elementary Certificate
Grade 10	Moving Up	Junior High School Certificate
Grade 12 learners from a. Schools with DepEd-approved K to 12 transition plans b. Schools with permit to operate Senior High School since 2014 c. International schools with K to 12 Program	Graduation	Senior High School Diploma

2. In the annual conduct of full in-person EOSY rites, observance of physical distancing shall no longer be mandatory.
3. The wearing of face mask during the ceremonies is not required and shall be left to the discretion of the learners and their parents.
4. The subsequent annual themes for these ceremonies shall be published in a DepEd Memorandum.
5. The DepEd reiterates the following policies:
 - a. Graduation and Moving Up Ceremonies should be simple yet meaningful. While these rites mark a milestone in the lives of the learners, these should be conducted without excessive spending, extravagant attire, or extraordinary venue.
 - b. Non-academic projects articulated in DO No. 66, s. 2017, entitled **Implementing Guidelines on the Conduct of Off-Campus Activities** such as attendance to field trips, film showing, JS Promenade and other school events should not be imposed as requirements for graduation or completion.
 - c. The format of the certificate of completion and diploma must be in accordance with Enclosure 1, pages 44 to 46 of DO No. 31, s. 2019, entitled **The Department of Education Service Marks and Visual Identity Manual**.

For private elementary and secondary schools, technical and	The use of the enclosed completion certificate and diploma template is
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vocational institutions (TVIs), and higher education institutions (HEIs) including state universities and colleges (SUCs) and local universities and colleges (LUCs)	optional. The signature of the school head is required, while the signature of the Schools Division Superintendent is not required.
For public elementary and secondary schools	The use of the cited completion certificate and diploma templates is required.

- d. Guidelines on awarding of honors to learners from Grade 1 to 12 as stipulated in DO No. 36, s. 2016, entitled **Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program** shall be followed.
- e. Moving up or graduating rites shall be conducted in an appropriate solemn ceremony befitting the graduating students and their family and shall not be used as a political forum, in strict compliance with DO No. 48, s. 2018 entitled **Prohibition of Electioneering and Partisan Political Activity**.
- f. No DepEd personnel shall be allowed to collect any kind of contribution or graduation/moving up fee.

6. For Public Schools

Expenses relative to the activity shall be charged against the school's Maintenance and Other Operating Expenses (MOOE). For the Alternative Learning System (ALS), expenses to be incurred for the conduct of the activity may be charged to the Calendar Year 2023 ALS Program Support Funds.

7. For Private Schools, Higher Education Institutions (HEIs), Technical Vocational Institutions (TVIs), State Universities and Colleges (SUCs), and Local Universities and Colleges (LUCs)

Private schools, HEIs, TVIs, SUCs, and LUCs offering basic education or any grade levels thereof, may opt to adopt the provisions of this DO as basis in the conduct of their moving up/graduation ceremonies.

- 8. Casual or formal wear, or school uniform, shall remain as the recommended moving up/graduation attire. Toga or *sablay* is allowed to be worn as an additional garb.

V. Monitoring and Evaluation

The School Heads shall be primarily responsible for supervising the implementation of this policy in their schools, ensuring that the provisions are communicated to all concerned stakeholders in the school community.

The Regional Offices and Schools Division Offices shall monitor the compliances of schools with this Order.

Feedback shall be submitted to the DepEd, through the **Office of the Director IV** of the **Bureau of Learning Delivery (BLD)**, to be used in evaluating the policy for continuous improvement of its design and implementation. The Office of the Director IV of the BLD may be reached through email at bld.od@deped.gov.ph or at telephone numbers 8637-4346 and 8637-4347.

VI. Effectivity/Transitory Provisions

This Order shall take effect immediately upon its approval and shall remain in force and in effect for the duration of the K-to-12 Basic Education Program, unless sooner repealed, amended or rescinded. Certified copies of this Order shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR), UP Diliman, Quezon City.

All DepEd Orders, Memoranda, and other related issuances, rules, regulations and provisions which are inconsistent with these guidelines are hereby repealed, rescinded, or modified accordingly.

VII. References

DepEd Order 34, s. 2022: *"School Calendar and Activities for the School Year 2022-2023"*

DepEd Order No. 2, s. 2020: *"Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites"*

DepEd Order No. 31, s. 2019: *"The Department of Education Service Marks and Visual Identity Manual"*

DepEd Order No. 48, s. 2018: *"Prohibition of Electioneering and Partisan Political Activity"*

DepEd Order No. 12, s. 2018: *"Revision to DepEd Order No. 6, s. 2018 (School Year 2017-2018 K to 12 Basic Education Program End-of-School-Year Rites)"*

DepEd Order No. 6, s. 2018: *"School Year 2017-2018 K to 12 Basic Education Program End-of-School-Year Rites"*

DepEd Order No. 66, s. 2017: *"Implementing Guidelines on the Conduct of Off-Campus Activities"*

DepEd Order No. 8, s. 2017: *"School Year 2016-2017 K to 12 Basic Education Program End of School Year Rites"*

DepEd Order No. 36, s. 2016: *"Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program"*

DepEd Order No. 7, s. 2016: *"School Year 2015-2016 K to 12 Basic Education Program End of School Year Rites"*

DepEd Order No. 9, s. 2014: *"2014 Graduation Rites"*

DepEd Order No. 9, s. 2013: *"2013 Graduation Rites"*

DepEd Order No. 9, s. 2012: *"2012 Graduation Rites"*

Sample Program for Kindergarten Moving Up Ceremony

- | | | |
|-------|---------------------------------------|--|
| I. | Philippine National Anthem. | |
| II. | Doxology. | |
| III. | Opening Remarks | <i>PTA President</i> |
| IV. | Presentation of Movers. | <i>Kindergarten Teacher</i> |
| V. | Attestation. | <i>School Head</i> |
| VI. | Confirmation & Message. | <i>Dr. Lynn G. Mendoza</i>
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
or her representative |
| VII. | Distribution of Certificates. | |
| VIII. | Words of Gratitude. | <i>Movers' Representative</i> |
| IX. | Moving-Up Song. | |

Note:

Words of Gratitude should be simple and composed of 3 to 5 sentences which focus on thanking all those involved in the teaching and learning in general and tell on something about what they learned during the school year.

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Sample Program for Completion/Graduation Ceremony

I. Processional	
II. Philippine National Anthem	
III. Prayer	
IV. Welcome Address	Student with 2 nd Highest GSA
V. Presentation of Candidates for Graduation	Class Adviser
VI. Attestation	School Head
VI. Confirmation and Message	Dr. Lynn G. Mendoza Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent or her representative
VII. Distribution of Certificates	
VIII. Introduction of the Guest Speaker	
IX. Message of the Guest Speaker	
X. Awarding of Plaque of Recognition to the Guest Speaker	
XI. Recognition and Conferment of Awards	
XII. Message of Thanks and Gratitude	Student with highest GSA
XIII. Pledge of Loyalty	Student with 3 rd Highest GSA
XIV. Messages	Dr. Nicolas T. Capulong, CESO III Regional Director IV Hon. Sara Z. Duterte Vice President of the Philippines Secretary, Department of Education
XV. Closing Remarks	School Head
XVI. Graduation Song (Optional)	Graduates

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Sample Program for Completion/Graduation Ceremony

I. Processional	
II. Philippine National Anthem	
III. Prayer	
IV. Welcome Address	Student with 2 nd Highest GSA
V. Presentation of Candidates for Graduation	Class Adviser
VI. Attestation	School Head
VI. Confirmation and Message	Mrs. Cherry Lou D. Repia Assistant Regional Director MIMAROPA Region
VII. Distribution of Certificates	
VIII. Introduction of the Guest Speaker	
IX. Message of the Guest Speaker	
X. Awarding of Plaque of Recognition to the Guest Speaker	
XI. Recognition and Conferment of Awards	
XII. Message of Thanks and Gratitude	Student with highest GSA
XIII. Pledge of Loyalty	Student with 3 rd Highest GSA
XIV. Messages	Dr. Nicolas T. Capulong, CESO III Regional Director IV Hon. Sara Z. Duterte Vice President of the Philippines Secretary, Department of Education
XV. Closing Remarks	School Head
XVI. Graduation Song (Optional)	Graduates

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Enclosure No. 4 to Unnumbered Division Memorandum

DISTRICT SCHEDULE OF EoSY RITES FOR SY 2022-2023

Moving-Up Exercises and Graduation Ceremony

A. Boac North District

DATE	TIME	Schools		Confirmation
July 10, 2023	8:00 AM-10:00 AM	Balimbing ES	Puyog ES	Mrs. Aurea L. Mazo - PSDS Dr. Ma. Shiela S. Saet - EPS-Science
	10:00 AM - 12:00 NN		Agumaymayan ES	
	3:00PM -5:00 PM	Don Luis Hidalgo MS	Pawa ES (2:00 PM -4:00 PM)	
July 11, 2023	8:30 AM -10:30 AM	Hinapulan ES	Puting Buhangin ES	
	1:00PM-3:00 PM	Mahinhin ES		
	4:00PM -7:00 PM	MNHS		
July 12, 2023	8:00AM-10:00 AM	Ilaya NHS	Buliasnin ES	
	10:00AM-12:00NN	Tanza ES	Maligaya ES	
	1:00PM-3:00 PM	Pili-Balogo ES	Poras ES	
	4:00PM - 7:00 PM	MNHS		
July 13, 2023	8:00AM-10:00 AM	Lupac-Tabigue ES	Bantauyan ES	
	10:00AM-12:00NN	Agot ES	Sawi ES	
	1:00PM-3:00 PM	Poctoy ES		
	4:00:00 PM -7:00 PM	MNHS		
July 14, 2023	10:00 AM-12:00NN	Tumagabok ES		
	3:00:00 PM-7:00 PM	Marinduque NHS		

B. Boac South District

DATE	SCHOOL	KINDER	GRADE SIX	Confirmation
		TIME	TIME	
July 10, 2023	Boi ES	8:30 - 10:00 AM	8:30-10:00 AM	Mr. Pablito L. Alcober - PSDS Mrs. Florie M. Regencia- EPS-Filipino
	Canat ES	10:30 - 11:30AM	10:30 -11:30 AM	
	Binunga ES	8:00-9:30 AM	1:00 - 2:30 PM	
	Bantay ES	8:00 9:30 AM	3:00 -4:30 PM	
July 11, 2023	Maybo ES	9:30 - 11:00 AM	7:30 - 9:00 AM	
	Mainit ES	9:30 - 10:30 AM	9:30 - 10:30 AM	
	Balagasan ES	1:00 - 2:00 PM	11:00 - 12:00	
	Catubugan ES	1:00 - 2:30 PM	1:00 - 2:30 PM	
July 12, 2023	Bamban ES	3:00 - 4:30 PM	3:00 - 4:30 PM	
	Duyay ES	10:00 - 11:30 AM	8:00 - 9:30 AM	
	Tugos ES	10 :00 - 11:30 AM	10: 00-11:30 AM	

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	Cawit ES	8:00 – 10:30 AM	1:00 – 3:00 PM
	Amoingon ES	3:30 – 5:00 PM	3:30 – 5:00 PM
July 13, 2023	Mansiwat PS	7:30 – 8:00 AM	
	Bangbanganon ES	9:00 – 11:00 AM	1:00 – 3:00 PM ¹
	Boac South Central School	8:00 – 9:30 AM	1:00 – 2:30 PM
	Don Severino LMS	7:30 – 9:00 AM	3:00 – 4:30 PM
	Balaring Caganhao ES	9:00 10:00 AM	4:00 – 5:00 PM
	Tambunan ES	8:00 – 9:30 AM	8:00 – 9:30 AM
July 14, 2023	Cawit National CHS (JHS)	8:00 – 10 :00 AM	
	Cawit National (SHS)	2:00 – 4:00 PM	

C. Buenavista District

Date	Time	School		Confirmation
		Kinder/Junior HS	Grade 6/ Senior HS	
July 10, 2023 (Monday)		Recognition Day	Recognition Day	
July 11, 2023 (Tuesday)	8:00-9:00 AM	Bancoro ES ¹	Sihi ES ³	Mrs. Myra R. Labay-PSDS
	9:30-10:30 AM	Malbog ES ²	Timbo ES ⁴	
	11:00-12:00 NN	Sihi ES ³ /Daat ¹⁷	Malbog ES ²	
	1:00-2:00 PM	Timbo ES ⁴ , Caigangan ES	-	
	4:00-5:30	BNHS-Daykitin Annex; Buenavista CS	Bancoro ES ¹	
			Caigangan ES ⁴	
July 12, 2023 (Wednesday)	8:00-9:00 AM	Yook ES ⁷	Tungib ES ⁹	Mrs. Jelly L Sore- EPS-English
	9:30-10:30 AM	Yook NHS ₂	Lipata ES ⁸	
	11:00-12:00 NN	Lipata ES ⁸	Lipata-Tungib Annex ₃	
	1:00-2:00 PM	Lipata-Tungib Annex ₃	Yook NHS ₂	
	2:30 -3:30 PM	Tungib ES ⁹	Yook ES ⁷	
	4:00-5:30	Buenavista Central School		
July 13, 2023 (Thursday)	8:00-9:00 AM	Libas ES ¹⁰	Bagtingon ES ¹²	Mrs. Maridel G. Lincallo - PSDS
	9:30-10:30 AM	Binunga ES ¹¹	Bagtingon NHS ₅	
	11:00-12:00 NN	Bagtingon ES ¹²	Pag-Asa ES ¹³	
	1:00-2:00 PM	Bagtingon NHS ₅	Libas ES ¹⁰	
	2:30 -3:30 PM	Pag-Asa ES ¹³	Binunga ES	
	4:00-5:30 PM	BNHS-Main		

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July 14, 2023 (Friday)	8:00-9:00 AM	Daraitin ES ¹⁴ (Kinder)	Siji Annex
	9:30AM-10:30 AM	Basacay Annex	Basacay ES ¹⁵
	11:00-12:00 PM	Basacay ES ¹⁵	Bicas-Bicas ES ¹⁶
	1:00-2:00 PM	Bicas-Bicas ES ¹⁶	Basacay Annex
	3:00-4:30		Daraitin ES ¹⁴ BNHS Main

D. Gasan District

DATE	TIME	SCHOOL	Confirmation
July 10, 2023	8:00 AM	Gaspar Elementary School (Graduation & Moving Up)	Dr. Elvin C. Perlas PSDS Maita M. Lazares EPS- SGOD Rolito M. dela Cruz EPS-TLE/ALS
	9:00 AM	ASSLES (Moving Up)	
	10:00 AM		
	1:00 PM		
	3:00 PM	ASSLES (Graduation)	
	4:00 PM		
July 11, 2023	7:00 AM	Berot Mabunig Elementary School (Moving Up)	
	7:30 AM	Bachao Elementary School (Moving Up)	
	8:00 AM	Banyu Elementary School (Graduation) Bansang National High School (Moving Up)	
	8:30 AM	Mat. Gasan Elementary School (Moving Up)	
	9:00 AM	Bachao Elementary School (Graduation) Cabugso Elementary School (Moving Up) Masiga Elementary School (Moving Up)	
	10:00 AM	Tiguion Elementary School (Moving Up)	
	1:00 PM	Banyu Elementary School (Moving Up) Masiga Elementary School (Graduation)	
	2:00 PM	Cabugso Elementary School (Graduation) Bansang National High School (Graduation)	
	7:30 AM	Bacong Elementary School (Moving Up)	
July 12, 2023	8:00 AM	Babi Elementary School (Graduation) Pingra Elementary School (Graduation) Tanuran Elementary School (Moving Up) Tiguion I Elementary School (Graduation) Pedra A. Sosa Memorial High School (Graduation and Moving Up)	
	8:30 AM	Mat. Gasan Elementary School (Graduation)	
	9:00 AM	Bacong Elementary School (Graduation) Quatix Elementary School (Moving Up) Tiguion I Elementary School (Moving Up)	

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	10:00 AM		
	1:00 PM	Quatis Elementary School (Graduation)	
	1:30 PM	Tapuyan Elementary School (Graduation)	
	2:00 PM	Pinggán Elementary School (Moving Up)	
	3:00 PM	Bahi Elementary School (Moving Up)	
	4:00 PM	Banot-Mahunig Elementary School (Graduation)	
July 13, 2023	7:30 AM	Antipolo Elementary School (Moving Up)	
	8:00 AM	Bangbang Elementary School (Moving Up) Dawis Elementary School (Graduation) Pangi Elementary School (Moving Up)	
	9:00 AM	Tabionan Elementary School (Moving Up)	
	10:00 AM	Bognuyan Elementary School (Moving Up)	
	1:00 PM	Bognuyan Elementary School (Graduation) Dawis Elementary School (Moving Up) Tabionan Elementary School (Graduation)	
	3:00 PM	Antipolo Elementary School (Graduation) Pangi Elementary School (Graduation)	
	4:00 PM	Bangbang Elementary School (Graduation)	
July 14, 2023	8:00 AM	Gasán Central School (Moving Up)	
	9:00 AM	Tiguion National High School (Moving Up and Graduation)	
	2:00 PM	Tiguion Elementary School (Graduation)	
	4:00 PM	Gasán Central School (Graduation)	

E. Mogpog District

Date/Time	Schools				Confirmation
	Team A	Team B	Team C	Team D	
July 11, 2023					
8:00 -9:00	Hinadharan	Silangan ES	Puting Buhangin ES	Malayak ES	
10:00-12:00	Mendez	Hinanggayon	Puting Buhangin NHS		
11:00- 2:30	Pili	Argao ES	Bocboc ES		
3:00- 4:30	Lamesa	Argao NHS	Tarug ES		
July 12, 2023					
8:00- 9:00	Butansapa NHS	Bintakay ES	Sayao ES		
10:00- 11:00	Butansapa ES	Ino ES	Sayao NHS		
1:00- 2:00	Magapua ES	Capayang ES	Paye ES		
2:30- 4:30	Sumangga ES	Laon ES	Guisian ES		

Dr. Josephine V. Marciano – PSDS

Mr. John M. Chavez- EPS
Kinder/Multigrade/
SPED

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G. Santa Cruz North District

DATE	TIME	SCHOOL	Confirmation
July 10, 2023	7:30 AM	Kalangkang Elementary School	Mrs. Constancia R. Vasco- PSDS Dr. Nestor T. Rualo- EPS- AP/ESP
	9:00 AM	Kasily National High School	
	10:00 AM	Kasily Elementary School	
	1:00 PM	Balogo Elementary School	
	3:00 PM	Hupi Elementary School	
	4:00 PM	Lusok Elementary School	
July 11, 2023	7:30 AM	San Isidro Elementary School	
	9:00 AM	Punong Elementary School	
	10:00 AM	Punong National High School	
	1:00 PM	Lamesa Elementary School	
	3:00 PM	Dating Bayan Elementary School	
July 12, 2023	7:30 AM	Landy National High School-Junior High School	
	10:00 AM	Botilao Elementary School	
	1:00 PM	Botilao National High School	
	3:00 PM	Ipil National High School	
	4:00 PM	Ipil Elementary School	
July 13, 2023	7:30 AM	Hupi National High School	
	9:00 AM	Baliis Elementary School	
	10:00 AM	Aturan Elementary School	
	1:00 PM	Dolores Elementary School	
	3:00 PM	Dolores National High School	
	4:00 PM	Kamandugan Elementary School	
July 14, 2023	7:30 AM	Santa Cruz North Central School Bangcuangan Primary School	
	1:00 PM	Landy National High School-Senior High School	

H. Santa Cruz South District

Date	Time	SCHOOL	Confirmation
July 10, 2023	8:00 AM - 9:30 AM	Mongpong Elem. School (Grade 6 & Kindergarten)	Mr. Warlito P. Constantino- PSDS Mrs. Mariam B. Rivamonte – EPS-LRMS
	9:30 AM - 10:30 AM	Mongpong NHS (Junior & Senior) Buyabod Elem. School (Kindergarten)	
	11:00 AM - 12:00 Noon	Maniwaya Elem. School (Grade 6)	
	1:00 PM to 2:00 PM	Maniwaya NHS (Junior & Senior)	
		Maniwaya Elem. School (Kindergarten)	
		Lipa Elem. School (Kindergarten)	
	2:30 PM to 4:00 PM	Polo Elem. School (Grade 6 & Kindergarten)	
	4:00 PM to 5:00 PM	Polo NHS (Junior & Senior)	

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July 11, 2023	8:00 AM to 9:30 AM	Makulapnit Elem. School (Grade 6 & Kindergarten)
	10:00 AM to 11:00 AM	Labo Elem. School (Grade 6 & Kindergarten)
	11:00 AM to 12:00 Noon	San Antonio Elem. School (Grade 6 & Kindergarten)
	1:00 PM to 2:00 PM	Tapian Elem. School (Grade 6 & Kindergarten)
	2:30 PM to 4:00 PM	Kilo-kilo NHS (Junior & Senior)
July 12, 2023	8:00 AM to 9:00 AM	Buyabod Elem. School (Grade 6 & Kindergarten)
	9:00 AM to 12:00 Noon	Matalaba NHS (Junior & Senior)
	1:00 PM to 2:00 PM	Matalaba Elem. School (Grade 6 & Kindergarten)
	2:00 PM to 3:00 PM	Manlibunan Elem. School (Grade 6 & Kindergarten)
	3:30 PM to 5:00 PM	Gabaldon Elem. School (Grade 6)
July 13, 2023	8:00 AM to 9:30 AM	Kaganhao Elem. School (Grade 6 & Kindergarten)
		Santa Cruz South Central School (Kindergarten)
	10:00 AM to 11:00 AM	Kinyaman Elem. School (Grade 6 & Kindergarten)
	11:00 AM to 12:00 Noon	Libjo Elem. School (Grade 6 & Kindergarten)
	1:00 PM to 2:30 PM	Lipa Elem. School (Grade 6)
	4:00 PM to 5:30 PM	Santa Cruz South Central School (Grade 6)

I. Torrijos District

DATE	Team A		Team B		Confirmation
	Group 1	Group 2	Group 3	Group 4	
July 10, 2023 (Monday) 1PM		Malibago ES	Bonliw NHS		Dr. Jay P. Peña-PSDS Ms. Cristina R. Raza- EPS-MAPEH
July 11, 2023 (Tuesday) 8:00 AM	Buangan ES	Cabuyo ES	TCS	Matuyatuya NHS	
10:AM	Payanas ES				
1:00 PM	Bayakbakin ES	Makawayan ES	Marlangga ES	Matuyatuya ES	
July 12, 2023 (Wednesday)	Sibuyao ES	Nangka ES	Bangwayin ES	Suha ES	

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8:00 AM					
10:00 AM	Sibuyao NHS	Maranlig NHS	Pakaskasan ES	Mabuhay PS	
1:00 PM			Bolo PS	Malinao ES	
July 13, 2023 (Thursday) 8:00 AM	Malibago NHS	Talawan ES	Cagpo ES	Poctoy NHS	
10:00 AM		Sinambahan PS			
1:00 PM	Banukbok PS/ Tigwi ES	Dampulan ES	Bonliw ES/ Kay Duke PS	Poctoy ES	
July 14, 2023 (Friday) 8:00 AM	Tigwi NHS	Maranlig ES			
10:00 AM					
1:00 PM			Torrijos Stand Alone		

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Sample Front Page of Invitation

Name of School

(No.) Commencement Exercise

THEME: Gradweyt ng K to 12: Hinubog ng Matatag na Education
(K to 12 Graduates: Molded through a Resilient Education Foundation)

Date and Time _____

Place: _____

This serves as an invitation

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Sample Template for Kindergarten Certificate

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p> <p>REHIYON MIMAROPA <i>MIMAROPA REGION</i> SANGAY NG MARINDUQUE <i>SCHOOLS DIVISION OF MARINDUQUE</i> PUROK NG HILAGANG BOAC <i>DISTRICT OF BOAC NORTH</i></p>			
<p>DON LUIS HIDALGO MEMORIAL SCHOOL</p> <p>Pinatutunayan nito na si <i>This certifies that</i></p> <p>JUANA L. SAN JUAN Learner Reference Number (LRN): 109870170032</p> <p>ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Kindergarten na itinakda <i>has satisfactorily completed the requirements of the Kindergarten Curriculum as prescribed</i> ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>by the Department of Education and is therefore awarded this</i></p> <p>KATUNAYAN CERTIFICATE</p> <p>Nilagdaan sa Boac, Marinduque, Pilipinas nitong ika- __ ng Hulyo 2023. <i>Signed in Boac, Marinduque, Philippines on the __ day of July 2023.</i></p> <table border="0" style="width: 100%;"><tr><td style="width: 50%; text-align: center;"><p>XXXXXXXXXXXX Eduongguro Principal</p></td><td style="width: 50%; text-align: center;"><p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p></td></tr></table>			<p>XXXXXXXXXXXX Eduongguro Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p>
<p>XXXXXXXXXXXX Eduongguro Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p>			

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Sample Template for Elementary Certificate

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p> <p>REHIYON MIMAROPA <i>MIMAROPA REGION</i> SANGAY NG MARINDUQUE <i>SCHOOLS DIVISION OF MARINDUQUE</i> PUROK NG HILAGANG BOAC <i>DISTRICT OF BOAC NORTH</i></p>			
<p>DON LUIS HIDALGO MEMORIAL SCHOOL</p> <p>Pinatutunayan nito na si <i>This certifies that</i></p> <p>JUANA N. SAN JUAN Learner Reference Number (LRN): 109870170032</p> <p>ay kasaya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda <i>has satisfactorily completed the requirements of the Elementary Curriculum as prescribed</i> ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>by the Department of Education and is therefore awarded this</i></p> <p>KATUNAYAN CERTIFICATE</p> <p>Nilagdaan sa Boac, Marinduque, Pilipinas nitong ika- ___ ng Hulyo 2023 <i>Signed in Boac, Marinduque, Philippines on the ___ day of July 2023.</i></p> <table border="0" style="width: 100%;"><tr><td style="width: 50%; text-align: center;"><p>XXXXXXXXXXXXX PUNONGPUNONG Principal</p></td><td style="width: 50%; text-align: center;"><p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent</p></td></tr></table>			<p>XXXXXXXXXXXXX PUNONGPUNONG Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent</p>
<p>XXXXXXXXXXXXX PUNONGPUNONG Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent</p>			

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Sample Template for Junior High School Certificate

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p> <p>REHIYON MIMAROPA <i>MIMAROPA REGION</i> SANGAY NG MARINDUQUE <i>SCHOOLS DIVISION OF MARINDUQUE</i></p>			
<p>DOLORES NATIONAL HIGH SCHOOL</p> <p>Pinatutunayan nito na si <i>This certifies that</i></p> <p>JUANA P. DELA CRUZ Learner Reference Number (LRN): 30153314001</p> <p>ay kasiya-siyang nakatupad sa mga kinkailangan sa Kurikulum ng Junior High School na itinakda para sa <i>has satisfactorily completed the requirements of the Junior High School Curriculum prescribed for</i> Mataas na Pagsalan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>Secondary Schools of the Department of Education and is therefore awarded this</i></p> <p>KATUNAYAN CERTIFICATE</p> <p>Nilagdaan sa Santa Cruz, Marinduque, Pilipinas nitong ika-___ ng Hulyo 2023. <i>Signed in Santa Cruz, Marinduque, Philippines on the ___ day of July 2023.</i></p> <table><tr><td><p>XXXXXXXXXXXXX Punongguro Principal</p></td><td><p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p></td></tr></table>			<p>XXXXXXXXXXXXX Punongguro Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p>
<p>XXXXXXXXXXXXX Punongguro Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p>			

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Sample Template for SHS Diploma

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p> <p>REHIYON MIMAROPA <i>MIMAROPA REGION</i> SANGAY NG MARINDUQUE <i>SCHOOLS DIVISION OF MARINDUQUE</i></p>	
<p>DOLORES NATIONAL HIGH SCHOOL</p>		
<p>Pinatutunayan nito na si <i>This certifies that</i></p>		
<p>JUANA P. DELA CRUZ Learner Reference Number (LRN): 30153314001</p>		
<p>ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School <i>has satisfactorily completed the requirements for graduation in Senior High School</i></p>		
<p>ACADEMIC TRACK GENERAL ACADEMIC STRAND</p>		
<p>na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>prescribed for Secondary Schools of the Department of Education and is therefore awarded this</i></p>		
<p>KATIBAYAN DIPLOMA</p>		
<p>Nilagdaan sa Santa Cruz, Marinduque, Pilipinas nitong ika-__ ng Hulyo 2023. <i>Signed in Santa Cruz, Marinduque, Philippines on the __ day of July 2023.</i></p>		
<p>XXXXXXXXXXXXX Principal</p>		<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent</p>

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Sample Template for SHS Diploma

	<p>Republika ng Pilipinas <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p> <p>REHIYON MIMAROPA <i>MIMAROPA REGION</i> SANGAY NG MARINDUQUE <i>SCHOOLS DIVISION OF MARINDUQUE</i></p>	
<p>DOLORES NATIONAL HIGH SCHOOL</p>		
<p>Pinatutunayan nito na si <i>This certifies that</i></p>		
<p>JUANA P. DELA CRUZ Learner Reference Number (LRN): 30153314001</p>		
<p>ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School <i>has satisfactorily completed the requirements for graduation in Senior High School</i></p>		
<p>TECHNICAL VOCATIONAL LIVELIHOOD TRACK ICT - COMPUTER SYSTEM SERVICING (NC II) STRAND</p>		
<p>na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong <i>prescribed for Secondary Schools of the Department of Education and is therefore awarded this</i></p>		
<p>KATIBAYAN DIPLOMA</p>		
<p>Nilagdaan sa Santa Cruz, Marinduque, Pilipinas nitong ika-___ ng Hulyo 2023. <i>Signed in Santa Cruz, Marinduque, Philippines on the ___ day of July 2023.</i></p>		
<p>XXXXXXXXXXXXX Punongkulp Principal</p>		<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent</p>

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List of DepEd Officials

HON. SARA Z. DUTERTE	Vice President of the Republic of the Philippines Secretary of the Department of Education
DR. NICOLAS T. CAPULONG, CESO III	Regional Director IV Department of Education MIMAROPA Region
MRS. CHERRY LOU D. REPIA	Assistant Regional Director Department of Education MIMAROPA Region
DR. LYNN G. MENDOZA	Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent
MR. FELIX M. FAMARAN	Assistant Schools Division Superintendent
MRS. MA. CECILIA S. MANAY	Chief Education Supervisor School Governance and Operations Division
MRS. MARIAM B. RIVAMONTE	Education Program Supervisor OIC, Curriculum Implementation Division
MRS. MAY BERNADETH O. DELA ROSA	Administrative Officer V
_____	Public Schools District Supervisor
_____	Education Program Supervisor (Parent Supervisor)
_____	SGOD Personnel (In-Charge of District)

Teaching Staff and Faculty Members

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-152



TO : **ALL REGIONAL DIRECTORS**

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

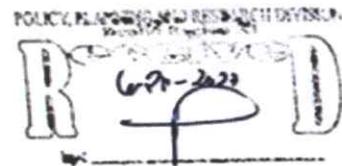
SUBJECT : **TOTAL NUMBER OF SCHOOL DAYS FOR THE SCHOOL YEAR 2022 - 2023**

DATE : **June 13, 2023**

As the school year is about to end, the Department of Education announces that the total number of school days for SY 2022-2023 is 201.5 school days, broken down as follows:

Month	No. of Actual School Days
August	7
September	22
October	21
November	19
December	11
January	20
February	14
March	22
April	17.5
May	22
June	21
July	5
TOTAL	201.5

For information and guidance.



Copy furnished:
Atty. Revnee A. Escobedo
Undersecretary for Operations

1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City, Philippines
Direct Line: (632) 8633-7202
E-mail: ouct@deped.gov.ph

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